

Copyright check educational materials

You want to share copyrighted material for educational purposes.

This chart is applicable to sharing materials in a closed learning environment (eg. LMS of Teams).

Do you want to share a 'short quotation' from a publication or the internet?

Yes →

Usage in a closed learning environment is allowed

Rotterdam University pays compensation for short quotations. Reference the source of each quotation. In presentations also reference sources of images.

No, it is a longer quotation.

What is a short quotation?

- **Text (books, articles, e.a.):**

Up to 50 pages, but no more than 25% of a complete book/magazine. This maximal quotation applies per institute.

- **Separate images (photo's, illustrations, charts, diagrams, etc.):**

Per presentation (PowerPoint/Prezi) up to 50 images.

Up to 25 images from 1 source. Up to 10 images from 1 creator.

Is linking to the material possible?

Yes →

Share a link to the material

Linking to legally published materials is allowed, easy and free of charge. For example; you can link to literature available in the collection of the Library. If possible, use a permalink or DOI.

No

Has the material been published Open Access or does it have a Creative Commons license?

Yes →

Do you want to make changes to the material?

No

No

Usage in educational materials is allowed.

Make note of the following information:

- The license of the material.
- Source reference.

Yes

Making changes is allowed in the following cases:

- De license allows adaptation.
- The work is free from copyright.
- Written permission from the creator.

Does the publisher of the material allow this type of use in the license agreement?

Yes →

Sharing is allowed if the publisher has given permission in the license agreement.

If there is permission make note of the following:

- 'Sharing allowed according to license agreement publisher'
- Source reference.

No

Are you the author of the publication?

Yes →

If sharing is allowed depends on the publishing agreement.

No

Fill in the form for long quotations at [Rotterdamuas.com/copyright](https://rotterdamuas.com/copyright)

For longer quotations permission must be arranged and a fee must be paid.

An employee of the Copyright Information Point will contact you to discuss the possibilities.



More information

Copyright Information Point
[Rotterdamuas.com/copyright](https://rotterdamuas.com/copyright)

